



ADMINISTRATORS/STAFF

Executive Director: E. Diane Rivera

Executive Assistant: Roberta Williams

School Nurse: Cassandra Charles

Provides basic first-aid for children, and emergency medication administration as prescribed by child's physician
Ensure that children are Kindergarten-ready, by monthly tracking of physicals, immunization, and dental records.
Per Head Start guidelines, coordinates with Nutritionist to monitor children's weight and nutritionist to combat childhood obesity.
Provides community healthcare resources for children and parents as well as, monthly child-friendly Health Classes in each classroom.

Ed Coordinator: Naomi Paul

The Education Coordinator is responsible for maintaining high quality learning environment for the children's education.
The Education Coordinator will ensure that the teachers are trained to use developmentally appropriate practices by using the Head Start Performance Standards, School Readiness Goals, NAEYC guidelines, and the OCFS Child Care Regulations. All of these components will be done while adhering to the Agency Plans for Education and Early Childhood Development, advocating for Children with Disabilities, and the use of a Curriculum Map.

School Social Worker/Supervisor: Tammy Pinson

Recruit and select families, enrolled into the Educational Program. Provide social services and referrals as needed. Assist in the transition of Kindergarten.
Advocate for Parents/Families seeking Early Educational Services. Create and implement programs, pertinent to Parent Engagement, such as, job/career, adult education, health and overall wellness, economic advancement, navigating resources for immigrant families, support and empower parents as advocates etc.